HAMPTON PLACE
HOMEOWNERS ASSOCIATION

# Vantaca Portal Step-by Step Guide

## Step 1: Access the Portal

- Go to hamptonplace.org.
- Click **"Vantaca Resident Portal Login Here"** at the bottom of the page




## Step 2: Sign Up

- On the portal page, click **"Sign Up."**
- Enter the following information:
  - **Account number** (found on your statement or by calling Lawrence Management)
  - **Registration Key** (request from Lawrence Management if not already provided)
  - **Email address**

## Step 3: Create Your Login

- Set up your account with your email and a password.
- Once logged in, you can view your account balance and make payments.

# Payment Options

## Option 1: Vantaca Portal

- **Recurring payments:** Free
- **One-time ACH (checking/savings):** $2.95 per transaction
- **Credit card:** 3% fee
- **Debit card:** $5 fee

## Option 2: Bank Bill Pay

- Use your personal bank's bill pay system.

## Option 3: Mail a Check or Money Order

Send to: **Hampton Place HOA**
PO Box 97516
Las Vegas, NV 89193-7516

👉 Be sure to include your **account number** in the memo line for proper posting.